

VIRTUAL DISCUSSION ON A NATIONAL SCHOOL FOOD POLICY

Preamble

The Honourable Karina Gould, Minister of Families, Children and Social Development is hosting a virtual discussion with youth grades 7-12 on school food (breakfast, lunch or snack programs where food is provided to students at school). She wants to hear what you have (or your child has) to say. During the discussion questions will be asked about participant's experiences with and/or opinions about school food to understand young people's priorities, interests and concerns on the topic.

The discussion will take place on **June 3, 2023 at 1:00 PM EST on Zoom**. You will be provided a link to the Zoom meeting once your registration is complete.

- Attached to this document is a Privacy Notice Statement. The Privacy Notice Statement describes how we will use the personal information we collect, your rights and our responsibilities. It also provides information on the purpose of the discussion.

Please review the Privacy Notice Statement.

If there is anything in the documents that you do not understand, please review them with a parent or legal guardian.

If you are under the age of fifteen, please review the form with a parent or legal guardian or have them review the form on your behalf. Please complete the consent form and email it to Cicely at cicely.mcwilliam@hrsdc-rhdcc.gc.ca

ESDC Outreach Activity

Privacy Notice Statement

Employment and Social Development Canada (ESDC) is organizing a discussion on school food to understand young people's views and opinions on school food policy and programming. We needed some help to plan and deliver the session, so we hired Children First Canada (CFC) to work with us.

ESDC will be hosting these discussions to help develop a national school food policy and program. During the session, participants will be asked to share their experiences and opinions about school food programs to understand their priorities, interests, and concerns on the topic.

To participate in this discussion, we need to collect some of your and/or your legal guardian's personal information. Personal information is information about you that is recorded in any form and that can be used to identify you. To plan this session and allow you to participate in the discussion, we will collect:

- Your name
- Your parent/legal guardian's name (if you are under **fifteen** or if you have your parent or legal guardian complete this form for you)
- Your and your parent/legal guardian's family status (if you are under **fifteen** or if you have your parent or legal guardian complete this form for you)
- Your email address
- Your age
- Your province of residence
- Your Official Language preference
- Whether you have participated in a school food program (like a school breakfast, lunch or snack program where food is provided to students during school)
- The views and opinions you share during the discussion
- Photos during the discussion

You (or your parent or legal guardian) will provide most of this personal information through this form. We will collect your views and opinions and take photos during the discussion.

We will take notes during the session to make sure the views and opinions participants share are recorded correctly. We will use these notes to help us make a school food policy, which is an action plan for ESDC. We will also use these notes to help us write a report about what we learned about school food from talking to children, youth and Canadians from across the country. This report will be available online for everyone to read—but we will not connect your name to any of the views or opinions included in the report.

During the discussion, we may take screenshots of the Minister and participants. If you do not want us to take your picture, you are welcome to turn off your camera. You may also want to use a virtual background or use a different display name. These pictures may be used to promote the the development of a national school food policy and program internally and externally, including on social media platforms (i.e., Twitter, Instagram, Facebook, and LinkedIn).

We will not use any personal information that we collect from you through this session to make decisions in processes that you may be directly involved in now or in the future, like a citizenship application or a grant application.

The following personal information banks describe how we handle the personal information that we will collect from this discussion: [Public Communications \(PSU 914\)](#) and [Outreach Activities \(PSU 938\)](#).

Your rights

You (or your parent or legal guardian) do not need to provide your personal information. You can decide you do not want to participate at any time before the discussion on June 3, 2023. If you (or your parent or guardian) do not provide your personal information and consent, you cannot participate in the discussion.

After you (or your parent or legal guardian) provide your personal information, you (or your parent or legal guardian until you reach the age of majority) can ask to access the personal information that you have given us. ESDC is the government organization that collects, uses and stores the personal information from this session.

To access this information, you can fill out a [personal information request form](#). Your parent or legal guardian can also access your personal information until you reach the age of majority. If you or your parent/legal guardian ask to access it, please provide the date and time of the session and any other details that could help us retrieve it.

If you are not satisfied with how we collect, use and store your personal information, you can file a complaint with the Privacy Commissioner of Canada.

The Government's responsibilities

Whenever we collect personal information from you, we have to comply with the *Privacy Act*, the *Department of Employment and Social Development Act* and all other relevant laws. We are collecting your personal information under the authority of sections 6 and 7 of the *Department of Employment and Social Development Act*.

Zoom

The virtual discussion will take place on Zoom. Your engagement with ESDC on Zoom is in part governed by the terms of service/use stated in Zoom's Terms and Conditions. Please familiarize yourself with Zoom's Terms and Conditions before the virtual discussion.

Social media

Social media accounts are not Government of Canada websites. These accounts represent ESDC's presence on third-party service providers. ESDC does not have control over the use and sharing of personal information that you allow us to share on ESDC's social media accounts. The owner of the social media platform controls this.

ESDC does not control the social media platform providers' terms of service/use. We strongly encourage you to read them. If you have any questions, you should direct them to the owner of the social media platform.

If the Privacy Notice Statement is being reviewed by a participant aged fifteen or older:

I, _____ (name of individual) have reviewed this Privacy Notice Statement, and I understand that:

- a) I will be participating in a discussion on school food;
- b) Employment and Social Development Canada will collect, use and store my personal information in order to facilitate my participation named above in a discussion on school food, and then to develop a national school food policy;
- c) If I choose to leave my camera on when photo(s) are taken, the Minister of Families, Children and Social Development and/or Employment and Social Development Canada may use my image and likeness for the purposes of highlighting my participation in promotional materials related to the development of a national school food policy, internal and external to the Government of Canada, including promotional materials directed to the public (including on Twitter, Instagram, Facebook and LinkedIn) without cost to ESDC;
- d) I may decide not to participate—or provide any additional personal information—at any time before the discussion takes place on June 3, 2023.

X _____
(Signature of participant)

Date _____
(MM/DD/YYYY)

If the Privacy Notice Statement is being reviewed by the parent or legal guardian of a participant:

I, _____ (name of legal guardian), confirm that I am the legal guardian of _____ (name of participant). I have reviewed this Privacy Notice Statement, and I understand that

- a) the participant named above will participate in a discussion on school food;
- b) Employment and Social Development Canada will collect, use and store my personal information and the personal information of the child named above, in order to facilitate participation of the child named above in a discussion on school food, and then to develop a national school food policy;

- c) If the child named above chooses to leave their camera on when photo(s) are taken, the Minister of Families, Children and Social Development and/or Employment and Social Development Canada may use the image and likeness of the child named above for the purposes of highlighting the participation of the child named above in promotional materials related to the development of the school food policy, internal and external to the Government of Canada, including promotional materials directed to the public (including on Twitter, Instagram, Facebook and LinkedIn) in any format or medium without cost to ESDC.

- d) I may decide that the child named above will not participate—or provide any additional personal information—at any time before the discussion takes place on June 3, 2023.

X _____
(Signature of legal guardian)

Date _____
(MM/DD/YYYY)

Please email this document to Cicely at cicely.mcwilliam@hrsdc-rhdcc.gc.ca